

Agenda

Meeting name	Meeting of the Audit and Standards Committee
Date	Tuesday, 19 November 2019
Start time	6.30 pm
Venue	PERA Business Park, Nottingham Road, Melton Mowbray, LE13 0PB
Other information	This meeting is open to the public

Members of the Audit and Standards Committee are summoned to the above meeting to consider the following items of business.

Edd de Coverly
Chief Executive

Membership

Councillors	J. Douglas (Chair)	J. Wilkinson (Vice-Chair)
	R. Bindloss	R. Browne
	R. Child	R. de Burle
	A. Hewson	S. Lumley
	D. Pritchett	R. Smedley

Quorum: 5 Councillors

Meeting enquiries	Helen Ainge
Email	democracy@melton.gov.uk
Agenda despatched	Monday, 11 November 2019

No.	Item	Page No.
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES To confirm the minutes of the meeting held on 24 September 2019.	1 - 6
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate, in respect of items to be considered at this meeting.	
4.	INTERNAL AUDIT UPDATE The Head of Internal Audit to submit a report to update Members on the progress made in delivering the 2019-20 Internal Audit Plan and key findings arising from audit assignments completed.	7 - 58
5.	COUNTER FRAUD UPDATE The Head of Internal Audit to provide a report to update Members on counter fraud activity at the Council.	59 - 66
6.	REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) POLICY AND UPDATE The Director for Governance and Regulatory Services to present an updated Regulation of Investigatory Powers Act 2000 (RIPA) Policy for approval and to provide an update to members in relation to the Council's use of powers under RIPA from April 2018 - March 2019.	67 - 100
7.	ESTABLISHMENT OF MEMBER DEVELOPMENT GROUP The Director for Governance and Regulatory Services to present a report to ask members to approve the establishment of an informal Member Development Group and to approve the Terms of Reference which defines the scope and remit of the group.	101 - 106
8.	URGENT BUSINESS To consider any other items that the Chair considers urgent.	